BY-LAWS

OF

THE BRANDON-WILBOURN DETACHMENT # 820
MARINE CORPS LEAGUE
DEPARTMENT OF ALABAMA, INC.
ARTICLE I

NAME

SECTION 1: The Detachment existing under these Bylaws is to be known as The Brandon-Wilbourn Detachment # 820, The Marine Corps League, Department of Alabama.

SECTION 2: The objectives of this Detachment are as set forth in the constitution. When conflicts arise in the interpretation of these ByLaws in the conductance of proceedings, elections, etc. "Robert's Rules of Order-Revised" shall prevail.

ARTICLE II

PURPOSE

The purpose of this Detachment shall be:

SECTION 1: To preserve the traditions and to promote the interests of the United States Marine Corps; to band those who have been honorably discharged from that service together in the fellowship that they may effectively promote the ideals of American freedom and democracy; to fit its members for the duties of citizenship and to encourage them to serve as ably as citizens as they have served the Nation under arms; to hold a sacred history and memory of the men who have given their lives to the Nation; to foster love for the principles which they have supported by blood and valor since the founding of the Republic; to maintain true allegiance to American institutions; to create a bond of comradeship between those in service and those who have returned to civilian life; and to aid voluntarily and to render assistance to all Marines and to former Marines as well as to their widows and orphans; to perpetuate the history of the United States Marine Corps and by fitting acts to observe the anniversaries of historical occasions of peculiar interest to Marines.

SECTION 2: This Detachment is not formed for profit, but is formed for promoting the ideals and purposes enumerated above. The net earnings shall be devoted to operational, charitable, educational and recreational purposes as defined by state and local statutes.
ARTICLE III

MANAGEMENT

SECTION 1: The government and management of this Detachment is to be entrusted to an Executive Committee composed of all current elected officers of this Detachment and the outgoing Commandant from the previous year.

SECTION 2: All activities involving the use, repair, procurement, loan or disposal of Detachment facilities and equipment will be consistent with National and Departmental Constitutions and Bylaws and shall be coordinated by the Board of Trustees. The recommendation of the Board of Trustees will be forwarded to the Finance Committee. Expenditure of funds for repair, procurement, or loan actions will be subject to the provisions of ARTICLE XII of these Bylaws.

SECTION 3: Unless otherwise provided for by the Detachment Constitution or Bylaws, the final and ruling voice of authority in all management affairs pertaining to the Detachment shall be the general membership. No committee or officer shall at any time overrule a majority vote of the general membership.

ARTICLE IV

DETACHMENT EXECUTIVE COMMITTEE

SECTION 1: The members of the Detachment Executive Committee shall assume office immediately after the installation of officers ceremony at the June meeting. All vacancies existing in the Executive Committee, or in any office of the Detachment, from any cause other than the expiration of the term, shall be filled in accordance with ARTICLE VI (Election of Officers). The Detachment Executive Committee shall meet for organization and such other business as may come before it within ten days after the installation of new officers, at the call of the Detachment Commandant. Thereafter, the committee will meet at least monthly. The Detachment Commandant shall call a meeting of the Executive Committee upon receipt of a written request from three or more members of the committee. Four members of the committee shall constitute a quorum thereof. Minutes of all Executive Committee meetings will be maintained and a synopsis thereof presented to the membership at the next general meeting.

SECTION 2: The Detachment Executive Committee shall be responsible for the management of the affairs of the Detachment and shall require bonding of all persons having custody of or access to Detachment funds as prescribed in Article XII of these ByLaws.
ARTICLE V

DUTIES OF OFFICERS

SECTION 1: THE DETACHMENT COMMANDANT -

a. Shall preside over the meetings of the Detachment and to have general supervision over the business affairs of the Detachment. He is the Chief Executive Officer of the Detachment.

b. Shall be the Chief Executive Officer of the Detachment and is an ex-officio member of all committees except the nominating committee.

c. Shall make recommendations for the ensuing year which will be read at the June meeting and be immediately forwarded to the Department of Alabama Adjutant with a list of the newly installed officers.

d. Shall perform such other duties as directed by the Department Commandant.

SECTION 2: THE SENIOR VICE-COMMANDANT -

a. Shall assume and discharge the duties of the office of Commandant in the absence or disability of, or when called upon by the Commandant.

b. Shall also perform the duties delegated by the Commandant.

c. He shall serve as Chairman of the Program Committee in developing meaningful and informative programs supporting the stated purposes of the Detachment.

SECTION 3: THE JUNIOR VICE-COMMANDANT -

a. The Junior Vice Commandant shall create and promulgate such membership incentives and programs to produce continuous membership growth.

b. He shall assist the Commandant in the discharge of his official duties and shall assume the duties of Commandant in the absence or disability of the Commandant and Senior Vice Commandant.

c. He shall be the Chairman of the Membership Committee.
SECTION 4: THE JUNIOR PAST COMMANDANT -

a. The Junior Past Commandant shall be a full voting member of the Detachment Executive Committee and Board of Trustees contributing generously and impartially from past experience to the best interests of the Detachment and the Marine Corps league.

b. He shall also seek to build membership strength.

c. He shall be Chairman of the Board of Trustees.

SECTION 5: THE ADJUTANT/PAYMASTER -

a. Shall have charge of and keep a full and accurate record of all proceedings of all meetings and will send a complete and legible copy of all minutes of the Detachment Membership meetings within thirty days from the date such meetings are held to all Detachment Officers.

b. Shall keep such records as the Department of Alabama and the National Organization may require.

c. Shall render reports on membership and such other reports as may be required.

d. Shall, under the direction of the Commandant, handle all correspondence of the Detachment.

e. Shall keep an accurate and up-to-date file of all members which will be available to the Detachment when requested.

f. Shall be the custodian of the Detachment Checking accounts and ensure that disbursements are in accordance with the Constitution and ByLaws of The Detachment and ensure that all funds are properly deposited.

g. Shall have charge of all finances of the Detachment and monitor the financial records to verify that all funds where properly deposited in a local bank or banks as approved by the Board of Trustees.

h. Shall monitor the disbursement of funds in accordance with these Bylaws.

i. Shall have available a complete, local Detachment financial statement, including all special funds, showing beginning balances, disbursements, and closing balances at the regular scheduled meeting of the Detachment and assure that this statement is available for membership review.

j. Shall be charged with the enforcement and administration of the established Detachment Financial policy.
k. Shall assist in the preparation of the budget recommendations, supervision of receiving and accounting for all Detachment funds, and such other functions as may be required by members of the Detachment Executive Committee.

l. Shall be bonded and furnished other such surety bonds, paid for by the National Organization.

m. Shall provide a complete financial statement, including all special funds, showing beginning balances, disbursements, and closing balances at the regular monthly meeting of the Detachment and assure that this statement is available for membership review.

n. Shall be Chairman of the Finance Committee and as otherwise specified in the Officers Guide of this Detachment.

o. This Detachment has intended to combine the duties of the Adjutant and paymaster, however, when deemed appropriate by the majority of the Detachment Executive Committee, these offices may be split without an amendment to these Bylaws or the Constitution provided that such action has been approved by the General membership at a regularly scheduled meeting of this detachment and duly recorded in the minutes of said meeting.

SECTION 6: THE CHAPLAIN -

a. Charged with the spiritual welfare of the Detachment comrades, the Chaplain shall perform such duties of a spiritual nature as are customarily performed by members of the clergy, such as dedications, funerals, and public functions, and shall adhere to such ceremonial rituals as are recommended by National or Departmental Headquarters and as outlined in the MCL Manual, Ritual, and these Bylaws in performing these functions.

b. Shall serve as Chairperson of the Visiting Committee, and the Disaster and Relief Committees.

c. Upon notification of the demise of a member:

(1) Immediately contact the family of the deceased member for the purpose of offering assistance and presenting expressions of condolence.

(2) Without delay, report the death of a member (citing the deceased full name, next of kin, and known funeral arrangements) to the National and Department Chaplain with a copy to the National Adjutant/Paymaster.

(3) Insure that the officers and members of the Detachment are informed of the death of the member and the time and place of the funeral services or any memorial services planned. (All Detachment members are expected to attend if at all possible.)
(4) In consultation with the Detachment Commandant, determine if it would be appropriate and permissible for the Detachment to participate in the funeral ceremony and to what extent.

d. Provide such assistance as requested by a member or his family that is sick or infirm.

e. Shall also perform the duties delegated by the Commandant.

SECTION 7: THE SERGEANT-AT-ARMS -

a. Shall preserve order at all meetings.

b. Shall serve as Detachment color bearer and be responsible for the Detachment Colors.

c. Shall perform such other duties as may be assigned by the Commandant.

SECTION 8: THE HISTORIAN -

a. Shall be charged with the individual records and incidents of the Detachment and its members.

b. Shall perform such other duties as may properly pertain to his office, and as may be determined by the Detachment or Executive Committee.

SECTION 9: THE JUDGE ADVOCATE -

a. Shall give professional advice in the conduct of Detachment business and be the Chairperson of the Legal Committee.

b. Shall be the guardian of the constitutional form of Detachment government.

c. Shall supervise and be responsible for all legal matters as pertains to the Detachment.

d. Shall interpret the Constitution and Bylaws of the Detachment and may at any time be called upon by the Commandant, other officers, or members of the Detachment to rule on the legality of their actions and decisions insofar as they affect the good of The Marine Corps League.

SECTION 10: THE TRUSTEES -

a. Shall be charged with the enforcement and administration of the established Detachment financial policy.
b. Shall assist in the preparation of the budget recommendations, supervision of receiving and accounting for all Detachment funds, and such other functions as may be required as members of the Detachment Executive Committee.

c. Shall administer the inventory and disposition of all the real property of the Detachment.

d. Shall be the custodians of all property of the Detachment and shall act as agent of the Detachment in conveying property of the corporation.

e. The Junior Past Commandant shall be the Chairman of the Detachment Board of Trustees and the Building Committee.

f. The Board of Trustees shall be made up of the Junior Past Commandant, and the next two immediate Past Commandants and they shall rotate until their term has expired which shall be three years.

SECTION 11: THE SERVICE OFFICER -

a. Shall keep informed of the rights of all veterans and shall advise and assist any veteran, veteran's surviving spouse or other family member, in securing any benefits which may be due such individuals.

b. Shall be in charge of the welfare of all Detachment members and their families.

c. Shall serve as Chairman of the Rehabilitation and Service Committee, and the Child Welfare Committee.
ARTICLE VI

ELECTION OF OFFICERS

SECTION 1: THE NOMINATING COMMITTEE -

At the membership meeting in the month of February, the Commandant shall appoint a nominating committee. The committee will be composed of at least three members. The committee will hold separate meetings and make a list of members to be nominated for each of the following offices:

- Commandant
- Senior Vice Commandant
- Junior Vice Commandant
- Adjutant/Paymaster
- Judge Advocate

Note: See ARTICLE 5, SECTION 5, paragraph o.

SECTION 2: NOMINATIONS FOR OFFICE -

At the membership meeting in the month of April, the nominating committee shall place the names of the members chosen for each office in nomination. After the committees have made their nominations, then nominations will be called for and accepted from the floor. The Detachment Adjutant will verify each candidate's membership and eligibility prior to the election.

SECTION 3: THE ELECTION PROCEDURE -

a. The annual election of officers will be held on the day of the regularly scheduled meeting of the general membership in the month of May.

b. Voting shall be by written ballot or display of hands at the discretion of the Commandant. All offices and all candidates for office will be listed the same ballot, or individually read, beginning with the office of Commandant and proceeding in order until all offices and candidates have been listed.

c. To be elected, a person must receive a majority of the votes cast for that office. If no person receives a majority of the votes cast for a particular office, a runoff election will be held. The runoff will be between the two persons receiving the most votes. If two or more persons are tied for second most votes, then they will participate in the runoff election. A simple plurality is required for election in the runoff.
d. If requested by a candidate for an elected office, or by the Commandant prior to voting, a member must present his/her current Detachment membership card to be identified as being eligible to vote. The member must then sign the voting roster. After signing the roster, the member will be given one preprinted and numbered ballot. Upon completion of the ballot, the voting member will deposit the ballot in the ballot box.

e. The Commandant shall appoint an Election Committee to supervise the election. This committee will consist of a chairman appointed by the Commandant, and three other current Detachment members. Candidates or current elected officers will not be appointed to this committee. Committee members will work two-hour shifts, in pairs, operating the polls. Prior to the first ballot being cast, the Chairman will ensure that the ballot box is empty. He will then lock the box and retain the keys. Unless the voting is to be conducted by display of hands.

f. When the polls are closed the Chairman of the Election Committee will assemble the Election Committee in a private room to unlock the ballot box and count the votes unless voting was done by voice vote. Each candidate will be allowed to have an observer present at the unlocking of the box and counting of the votes.

g. The Election Committee will prepare a report, which will be signed by all members of the committee, containing the results of the election. This report will be given to the Commandant, who will announce the results of the election. The Election Committee will place the voted ballots and the report in a small packet and seal it. The sealed packet will be delivered to the Detachment Adjutant for safe-keeping. This sealed packet shall not be opened except by order of the general membership or the Election Committee for the purpose of verifying the vote or destroying the packet.

SECTION 4: VACANCIES IN OFFICE PRIOR TO INSTALLATION -

Should any newly elected or nominated officer refuse to assume the office to which elected or nominated prior to being sworn into office, the floor will be opened for nominations and an election held prior to proceeding with the installation of the incoming officers.

SECTION 5: INSTALLATION OF OFFICERS -

The incoming officers shall be installed at the regularly scheduled meeting in June. In the event the Department of Alabama Convention convenes prior to the scheduled meeting in June, the installation will be at the call of the Commandant prior to the Convention. The installing officer will be of equivalent status of the Officers being installed. The Installing Officer can be a Department Officer, Department Commandant, and or Past Department, or Past Detachment Commandant. In the event none of the above officers are available a Commandant from another Detachment may perform the installation ceremony. The installation ceremony shall be as set forth in The Ritual of the Marine Corps League booklet.
SECTION 6: VACANCIES IN OFFICE AFTER INSTALLATION -

a. Vacancies occurring in the elected offices of this Detachment after installation shall be filled by the Detachment Commandant.

b. The Detachment Senior Vice Commandant shall automatically succeed to the position of Detachment Commandant, to fulfill the un-expired term of the Commandant, if necessary.

c. A vacancy shall exist when an elected or appointed Officer is absent from their Detachment for three consecutive regular general membership meetings, unless prior permission has been obtained to miss any such meeting for good cause, from either the Commandant or Adjutant. All other vacancies that shall occur shall be filled by the Detachment Commandant, provided however, that such appointment shall be confirmed by the Detachment Executive Committee.

d. No member shall hold more than one elected Detachment Office at a time.

Note: The Detachment may combine the Offices of Adjutant and Paymaster.

ARTICLE VII

COMMITTEES

SECTION 1: STANDING COMMITTEES -

Each year upon taking office, the Detachment Commandant may appoint members to the following standing committees. The Commandant shall appoint the chairman of each committee for which a chairman is not specified in ARTICLE IV of the Detachment Bylaws.

a. Membership - Will consist of a chairman and one or more members.

b. Legal - Will consist of a chairman and one or more members.

c. Rehabilitation and Service - Will consist of a chairman and one or more members.

d. Visiting - Will consist of a chairman and one or more members.

e. Child Welfare - Will consist of a chairman and one or more members.

f. Disaster and Relief - Will consist of a chairman and one or more members.
g. Finance Committee - Will consist of five (5) members, the Adjutant/Paymaster will be the chairman of this committee, unless the office of Adjutant/Paymaster are split then the Paymaster will be the Chairman, other members are the Trustees and the Commandant. See ARTICLE X.

h. House and Entertainment Committee - Will consist of a minimum of three (3) members and a Chairman but shall not exceed one member for every one-hundred (100) members. The Detachment Commandant will appoint the members of this committee with the exception of the Chairman who shall be the Senior Vice Commandant.

SECTION 2: OTHER COMMITTEES -

The Commandant may establish other committees. If the committees are established by the Commandant, he will appoint the chairman and members of each committee, unless otherwise specified.

SECTION 3: COMMITTEE RESPONSIBILITIES -

a. Standing Committees;

(1) Membership Committee - Shall work with to plan and organize membership drives and activities to increase the Detachment's membership. This committee shall have charge of all matters pertaining to the membership of this Detachment such as securing new members, reinstatement of past members, and renewal of present membership. They shall plan and organize membership drives and activities to increase membership.

(2) Legal Committee - Shall be responsible for the legal supervision of Detachment affairs and, at the Commander's discretion, call for an audit of the Detachment financial records.

(4) Rehabilitation and Service Committee - Shall supervise all matters pertaining to rendering service to comrades in the processing of all just claims, or seeking relief, employment, etc.

(5) Visiting Committee - Shall be charged with visiting and comforting members and their families when sick or bereaved, and visiting veterans in nearby hospitals.

(6) Child Welfare Committee - Shall be charged with aid and service to children of veterans, cooperating with other established agencies and the Detachment of the Detachment laboring for the betterment of child welfare, and coordinating the Detachment efforts with the agencies in the community for the above purposes.
(7) Disaster and Relief Committee - Shall be responsible for assistance to veterans in obtaining medical treatment, preventing undue hardships, and to assist in case of natural disaster.

(8) Americanism Committee - Shall be charged with Patriotism and inspiring good citizenship. It shall arrange for proper observance of patriotic events and promote civic phases of instruction in schools. It shall be responsible for assisting in the Americanization of aliens, combating anti-American propaganda, and education of the general public in American ideals and activities for community and civic betterment.

   a. This committee will consist of a chairman and two or more members.

(9) House and Entertainment Committee - Shall have charge of all matters pertaining to the care of the Detachment quarters, promotion of club activities, and the arrangement of social activities. This committee shall maintain an up-to-date inventory of all Detachment property, conduct an annual inventory, and report to the general membership. This committee shall be responsible for establishing, maintaining, and posting a set of house rules. The committee will be responsible for making recommendations to the Executive Committee relative to the duties and/or rules of conduct for Detachment club employees. The committee will be responsible for suspending and/or barring unruly members and/or guests from Detachment social activities for their misconduct. Any member or guest suspended from the Detachment’s social activities shall have the right to appear before the House and Entertainment Committee prior to review of their charges, if the person fails to appear at the designated time and a punishment was awarded they must appeal to the Executive Committee. If the charged was not afforded the opportunity to appear before the House and Entertainment Committee they must appeal back to the House and Entertainment Committee prior to requesting appeal to the Executive Committee, whose decision will be final.

   b. Other Committees;

(1) Shall be as described in SECTION 2.

ARTICLE VIII

MEETINGS

SECTION 1: REGULAR MEETINGS -

The regularly scheduled meeting of this Detachment shall be held monthly and will convene at 7:00 P.M. Regularly scheduled meetings shall be held on the second Tuesday of each month. Any scheduled meeting may be changed, by the membership at a regularly scheduled meeting, or in an emergency by the Detachment Commandant.
SECTION 2: SPECIAL MEETINGS -

The Detachment Commandant shall call a Special Meeting of the Detachment upon the request of a quorum of the Executive Committee or at such times as it is deemed for the good of the Detachment, community, state or nation. To facilitate the response for a Special Meeting, the Detachment Commandant shall employ the most expedient means of communication to notify all members. A report shall be made to the general membership at the next regularly scheduled meeting as to the business transacted at any Special Meeting. The meeting at the call of the Commandant for the purpose of installing officers (See Article VI, Section 5) shall be considered a Special Meeting.

SECTION 3: QUORUM -

Fifteen members present at any regularly scheduled meeting shall constitute a quorum of the Membership.

ARTICLE X

RESOLUTIONS

All Resolutions of state or national scope presented to this Detachment by a member shall merely embody the opinion of this Detachment on the subject. A copy of all resolutions shall be forwarded to the Department of Alabama for its approval before any publicity is given or any action taken on said resolution passed by this Detachment.

ARTICLE XII

FINANCES

SECTION 1: THE FINANCE COMMITTEE -

The Finance Committee shall be composed of the Adjutant/Paymaster, the three Trustees, and the Detachment Commandant. The Adjutant/Paymaster shall be the Chairman of this Committee.
SECTION 2: BONDING -

a. The following personnel of this Detachment shall be bonded for a minimum amount as deemed appropriate by the Detachment Executive committee in accordance with the National Bylaws:

   Commandant
   Adjutant/Paymaster
   Senior Vice Commandant
   Ships Store Quartermaster

b. The Detachment Executive Committee shall have the authority to require the bonding of additional individuals when it is in the best interest of the Detachment. Persons to be bonded and the amount of such bond shall be determined by the Detachment Executive Committee.

SECTION 3: DETACHMENT FINANCIAL RECORDS -

a. The Adjutant/Paymaster will maintain the Detachment Financial Records in accordance with good record keeping practices using the formats adopted by the Finance Committee.

b. The following financial accounts may be established and maintained with financial institutions within the local area (Madison County):

   (1) Detachment General Fund Account (Detachment Account)
   (2) Reserve Account
   (3) Ship's Store Account

c. Other accounts may be established and maintained by the Finance Committee when necessary to keep the Detachment on a sound financial base. The establishment of these accounts must be approved by the Detachment Executive Committee. Accounts will not be closed without securing approval of the Detachment Executive Committee.

d. Statements from all financial institutions shall be addressed to the Detachment at either the Detachment Post Office Box or Detachment address. All members of this Detachment are prohibited from requesting, requiring, or allowing any financial statements of this Detachment to be mailed or delivered to their home or business address.

e. The Detachment Trustees will audit the financial records of the Detachment each month and assist the Adjutant/Paymaster in the preparation of the monthly financial reports. The Trustees will take action necessary to correct or resolve any discrepancies discovered. However, the Detachment Executive Committee may defer auditing to at least annually until deemed to audit more frequently.
f. All moneys received by the Detachment will be deposited in the appropriate account listed in b. above. Moneys will be disbursed from these accounts and will be charged to the proper line item listed in the approved budget in accordance with ARTICLE XIII, SECTIONS 1 AND 2.

g. All fund raising projects or promotions shall be approved by the Executive Committee and reports of same made to and monitored by the Finance Committee.

SECTION 4: DISBURSEMENT OF FUNDS -

a. All disbursements of funds will be by check. All checks issued by this Detachment from the Detachment General Fund or Reserve account shall be signed by the Adjutant/Paymaster and the Commandant. All checks issued from the Ships Store account shall be signed by the Ships Store Quartermaster and the Commandant, Adjutant/Paymaster or the Senior Vice-Commandant.

b. The following process will be used for the proposed expenditure of funds for items not listed in the approved budget:

(1) The proposal will be submitted to the Finance Committee for review. The Finance Committee will review and forward the proposal with their recommendation to the Executive Committee.

(2) The Executive Committee will review the proposal and make their recommendation to the General Membership.

(3) A majority vote of the members present at the general membership meeting will be required for approval of the proposal.

SECTION 5: ISSUING OF CHECKS -

a. The Detachment Adjutant/Paymaster shall have sole custody of the Detachment Check Books. He shall issue all checks to disburse funds of this Detachment as authorized by these Bylaws. In the absence of the Detachment Adjutant/Paymaster, during an extreme emergency, requiring immediate action, the Detachment Commandant shall be authorized to issue such checks.

b. The Ships Store Quartermaster shall have sole custody of the Detachment Check Books. He shall issue all checks to disburse funds of this Detachment as authorized by these Bylaws. In the absence of the Detachment Adjutant/Paymaster, during an extreme emergency, requiring immediate action, the Detachment Commandant shall be authorized to issue such checks.
SECTION 6: LIMITATIONS -

All checks issued shall be as provided in ARTICLE XII, SECTIONS 4 and 5.

SECTION 7: DISPOSAL OF PROPERTY -

Disposal of Detachment property will be in accordance with the following:

a. Personal property;
   (1) The Board of Trustees shall have exclusive authority to dispose of any personal property of the Detachment, which does not exceed $100.00 aggregate cash value. Terms of the disposal shall be reasonable and in the best interest of the Detachment. The opinion that the cash value is less than $100.00 will be by a majority vote of the Board of Trustees.
   (2) In the event the Board of Trustees cannot agree on the ceiling of the actual cash value of the property or if in their majority opinion, the actual cash value exceeds $100.00 then the matter will be referred to the Executive Committee. The Executive Committee will have authority to dispose of said property on terms deemed reasonable and in the best interest of the Detachment provided that a majority of the Executive Committee agrees that the aggregate value of the property does not exceed $500.00.
   (3) In the event the actual cash value exceeds $500.00, written notice shall be given to all members that a proposal for disposition will be voted on at the next general membership meeting.

b. Real Property;
   (1) The Board of Trustees will prepare a proposal and forward it to the Executive Committee.
   (2) The Executive Committee will review the proposal and forward their recommendation to the General Membership.
   (3) Written notice of the proposal shall be given to all members at least 90 days in advance of the date that such proposal is to be voted on.
   (4) The proposal must be read at two consecutive, regularly scheduled membership meetings prior to being voted on.
   (5) A two-thirds majority vote of the members attending the meeting will be required for approval.
   (6) The approved proposal will be submitted to the Department of Alabama for approval as required by the Department Constitution and Bylaws.
ARTICLE XI

DETACHMENT ACCOUNTS AND FUNDS

SECTION 1: ACCOUNTS -

Operation of the accounts established under ARTICLE XII, SECTION 3 shall be as follows:

a. The Detachment General Fund Account (Detachment Account) is the primary financial account. All monies received from any source shall be deposited in this account. Funds not obligated in this account may be used to discharge other authorized Detachment obligations. Excess funds will be transferred to the Reserve Account.

b. The Reserve (Investment) Account is established for the purpose of providing reserve funds for Detachment operations and as otherwise directed by the General Membership in the event of an emergency. The Finance Committee will establish policy for withdrawing funds from this account to invest in higher revenue producing instruments such as certificates of deposit, etc. and for returning funds and earnings to the account. Such policy will be subject to the approval of the Executive Committee.

c. Ship's Store Account is established for the purpose of keeping and maintaining Marine Corps League Catalog Items readily available to the membership. All monies received or expended shall be for this purpose unless otherwise determined by the Executive Committee.

SECTION 2: FUNDS -

The following funds may be established and operated as set forth below:

a. The Building Fund will be established as a line item in the annual budget for purchase, repair, renovation, and/or maintenance of the Detachment Home.

b. The School Awards Fund will be established as a line item in the annual budget. Monies received from donations, gifts, and/or projects specifically for the School Awards Fund will be deposited to the General Account. Monies deposited for this fund will be used solely for expenses incurred in support of the School Awards Program.

c. The Membership Dues Fund will be established as a line item in the annual budget. Monies received for membership dues will be deposited to the Detachment General Fund Account (Detachment Account). National and Department of Alabama membership dues of the Marine Corps League will be paid from the Detachment Account from monies deposited for that purpose.

d. The Education and Training Fund will be established as a line item in the annual budget to provide funds for Detachment expenses associated with the Department Conferences.
Expenses do not include delegate fees, brochure ads, and a Hospitality Room. Payment of any other expenses from this fund will require approval of the membership at a regularly scheduled meeting.

e. The Rehabilitation Fund will be established as a line item in the annual budget. Monies received for this fund will be deposited to the Detachment General Fund Account (Detachment Account). Monies deposited for this fund will be used solely for expenses incurred in support of the Rehabilitation Program.

f. The Emergency Assistance Fund will be established as a line item in the annual budget. Monies received from donations, gifts, and projects specifically for this fund will be deposited to the Detachment General Fund Account (Detachment Account). Monies deposited for this fund will be used solely for expenses incurred in support of the Emergency Assistance Program. Emergency assistance will be limited to $100.00 per case and subject to the availability of funds. Only the Detachment Commandant, or in his absence a Trustee, can authorize the expenditure of funds for emergency assistance.

ARTICLE XII

MISCELLANEOUS

SECTION 1: CONTRACTS -
No contract binding upon this Detachment, except as otherwise provided for in these Bylaws, in any amount for any purpose, may be made by any officer, committee, or member without first securing authorization from the General Membership.

SECTION 2: LOANS -
This Detachment shall not loan money to anyone for any cause.

SECTION 3: DONATIONS -
Contributions or donations by this Detachment will be limited to those provided for in the annual budget. Exceptions to this provision will require a two-thirds vote of the members present at a regularly scheduled meeting. This vote must be taken prior to the expenditure of any funds and will not be used to ratify the unauthorized action of any member of this Detachment.

SECTION 4: USE OF THE DETACHMENT NAME -
The use of the Detachment Name and/or Insignia for the purpose of selling any tickets, chances, etc., or in any way sponsoring any program or event without prior approval of the general membership of this Detachment in open meeting is prohibited. Approval of a line item in the annual budget is also approval for the responsible member to use the Name and/or Insignia of the Detachment in fund raising efforts.
SECTION 5: AMENDMENT OF THE BYLAWS -

These Bylaws may be amended at any regularly scheduled Detachment membership meeting by a two-thirds vote of the members present at such meeting. Proposed amendments to the Bylaws must be submitted in writing. Written notice of such proposed amendments shall be given to all Members for reading, at least twenty-one days in advance of the date of the meeting at which the proposed amendment is to be voted upon. Publication of the notice in the Detachment minutes will be considered as written notification provided the minutes are available for review from the Detachment Adjutant at least twenty-one days in advance of the meeting.
CERTIFICATION

I CERTIFY THAT THESE BY-LAWS WERE APPROVED BY THE GENERAL MEMBERSHIP ON JUNE 1997.

THOMAS S. BENTLEY
COMMANDANT

JAMES EDWARDS
ADJUTANT/PAYMASTER

JAMES D. CHADBourNE
DETACHMENT JUDGE ADVOCATE


NOTARY PUBLIC

SANDRA H. KNOX
Signature

My Notary Expires 4/1/1901.

SANDRA H. KNOX
Printed Name